

CJF Property Management LLC
Phone/Fax: 315.288.5540
RENTAL APPLICATION
Equal Housing Opportunity

The undersigned hereby makes an application to rent unit # _____ located at:

Anticipated move date of _____ at a monthly rent of \$ _____ and security deposit of \$ _____.

PLEASE TELL US ABOUT YOURSELF

Full Name _____ Home Phone () _____

Date of Birth _____ Social Security# _____

Email Address: _____ (optional) Work Phone# () _____

Cell Phone# () _____

List All Occupants _____

List All Pets _____ Smoker (circle one): Y N

PLEASE GIVE RESIDENTIAL HISTORY

Current Address _____ Apt# _____ City _____

State _____ Zip _____ Month/Year Moved In _____ Rent \$ _____

Reasons for Leaving _____ Landlord/Manager _____

Phone () _____

Previous Address _____ Apt# _____ City _____

State _____ Zip _____ Rent \$ _____ Reason For Leaving _____

Landlord/Manager _____ Phone () _____

PLEASE DESCRIBE YOUR CREDIT HISTORY

Have you declared bankruptcy in the past seven (7) years? Yes ___ No ___

Have you ever been evicted from a rental residence? Yes ___ No ___

Have you had two or more late rental payments in the past year? Yes ___ No ___

Have you ever willfully or intentionally refused to pay rent when due? Yes ___ No ___

PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION

Your Status: Full Time _____ Part Time _____ Student _____ Unemployed _____

Employer _____

Dates employed _____ Employed as _____

Supervisor Name _____ Phone # () _____

Salary \$ _____ per _____. (If employed by above less than 12 months, give name & phone of previous employer or school _____.)

Supervisor _____ Phone() _____

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

PA: Case No. _____ Case Workers Name: _____ Phone#() _____

Section 8 _____ Case Workers Name: _____ Phone#() _____

SHA: Case No. _____ Case Workers Name: _____ Phone#() _____

Amount \$ _____ Other Sources: _____

PLEASE LIST YOUR REFERENCES

Banking Accounts:

Name of Bank _____ Type of Account _____

Name of Bank _____ Type of Account _____

Personal References or Emergency Contact: (Non Family Member)

Name _____ Address _____

Phone _____ Relationship _____

Name _____ Address _____

Phone _____ Relationship _____

Driver's License:

Your Driver's License Number _____ State _____

Vehicle Information:

Make / Model _____ Year _____ License Plate # _____

ADDITIONAL INFORMATION:

I recognize that as a part of your procedure for processing my application, and investigative consumer report may be prepared whereby information is obtained through personal interviews with others with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living. The above information, to the best of my knowledge, is true and correct.

Please sign: X _____ Date _____

AUTHORIZATION

Release of Information

I agree to permit an investigation of my credit, tenant history, banking and employment for the purposes of renting an apartment with this owner/manager.

Name (please print)

Please sign: X _____ Date _____